

What's Changing	What this means for Vendors	Who	When	Action or Information
<p>Atlas Go-Live Date revised...</p> <p>3rd August</p>	<p>As mentioned previously in Atlas Updates, there are a number of checkpoints throughout the project which ensures we will only go-live with:</p> <ul style="list-style-type: none"> ▶ A fully tested solution (internal and external) ▶ A system loaded with clean data ▶ Trained team members, who understand and can perform the transactions <u>and</u> processes <p>Our current review highlighted a number of important considerations resulting from initial testing. This detail led us to identifying a smarter way to transition onto our SAP solution, ensuring minimal impact to our team members, operations & Vendors, and importantly, achievement of our go-live criteria.</p> <p>As a result Project Atlas go-live has been rescheduled to 3rd August 2009.</p> <p>What this change in date means for our Vendors</p> <ul style="list-style-type: none"> ▶ Our Atlas team can continue to focus on key testing activities and work effectively to address critical testing outcomes, versus compromising the timeline or quality of the solution ▶ Vendors are required to be ready for EDI testing and joint accreditation beginning 1st June 2009 ▶ Leadtec will continue to contact vendors and manage their transition to our new Harris Scarfe EDI solution 	<p>All</p>	<p>Atlas Go-Live August 3rd</p>	<p>Information</p>
<p>Vendors currently on old HS EDI</p> <p>DTS Vendors</p>	<p>As previously stated, all Vendors are required to transition to the new HS EDI solution, including Scan Packing, ASN and SSCC Label capability, effective from the 3rd August. This includes Vendors currently on the old HS EDI Solution and Direct To Store (DTS).</p> <p>For all EDI questions, please contact Leadtec: sales@leadtec.com.au 1300 532 383 (1300leadtec)</p>	<p>All Teams</p>	<p>Atlas Go-Live August 3rd</p>	<p>Information</p>
<p>DC Auto Sorter Go-Live</p> <p>ASN & SSCC Label</p>	<p>DC Auto Sorter go-live date: 18th May... 1 week until go-live</p> <p>Vendors must either apply SSCC labels to delivered merchandise or go via a Third Party Logistics Provider (3PL) that can do this on their behalf. Buyers will contact Vendors with orders for delivery over the next 8 weeks, who are currently NOT delivering boxed stock that is correctly marked.</p>	<p>Logistics</p>	<p>Immediate Action</p>	<p>Action</p>
<p>New PO – Updated (Non EDI Vendors)</p>	<p>An updated version of the new SAP related PO has been posted to the Vendor website, this now contains Allocations. The initial plan was to send through the allocations on a separate document however we have changed our approach to make it easier for the vendors.</p>	<p>Sales Accounts</p>	<p>Atlas Go-Live August 3rd</p>	<p>Information</p>

<p>EDI MIGS Currently Available</p>	<p>The following MIGS are available on the Vendor Website: http://www.shophs.com.au/suppliers_main.asp</p> <ul style="list-style-type: none"> • EDIFACT MIG: includes ORDERS – Purchase Order Message, CONTRL – Control Message, DESADV – Despatch Advice Message • EDIFACT MIG Net Change • ANSI MIG: includes (850) Purchase Order, (997) Functional Acknowledgement, (856) Advance Ship Notice • ANSI MIG Net Change • RCTI Update - RCTI MIG will be posted within the coming week 	<p>EDI</p>	<p>Immediate Action</p>	<p>Action</p>
<p>HS Site Codes</p>	<p>The new HS Site Codes have been posted to the HS website, which only apply to the Atlas EDI message set. For those vendors on the legacy EDI message, the current site codes will continue to apply.</p>	<p>EDI</p>	<p>Atlas Go-Live August 3rd</p>	<p>Action</p>
<p>PO on Invoice (Non RCTI Vendors)</p>	<p>The allocated PO number is to be located (visible) on your invoice. It is important to note, invoices will not be processed without a PO, and seeking Vendors assistance to work with our teams to ensure this is received prior to an order being processed.</p>	<p>Accounts</p>	<p>Atlas Go-Live August 3rd</p>	<p>Action</p>
<p>One invoice per PO (Non RCTI Vendors)</p>	<p>Our new process requires Vendors to provide one invoice per PO, as multiple invoices per PO may not be able to be processed through our new system. This change will also assist Harris Scarfe to streamline processing of payments with less paperwork & easier management of purchases.</p>	<p>Accounts</p>	<p>Immediate Action</p>	<p>Action</p>
<p>Vendor Remittances</p>	<p>We are updating our database in preparation for SAP and as such would like to confirm the email address Vendor remittances should be sent to. Can you please forward this to accountspayable@harrisscarfe.com.au</p>	<p>Accounts</p>	<p>Atlas Go-Live August 3rd</p>	<p>Action</p>